

PARENT COUNCIL MEETING MINUTES

Wednesday 6th November 2019, 2pm

In attendance:

Lynette Searle (Headteacher)
Michelle Browne (Deputy Head Teacher)
Nicci Bednarczuk (PSHE Lead teacher)
Serena Lee
Lisa Frensham
Joeleen Lefevre
Laura Morley
Jennifer Brown
Amanda Hayward

1 WELCOME AND APOLOGIES FOR ABSENCE

LS welcomed all attendees to the meeting and shared apologies from Michelle Stanley, Katy Woodhead. New member JB was welcomed.

2 MINUTES OF THE LAST MEETING
2.1 To agree the minutes of the last meeting and follow up actions

All attendees agreed the minutes of the last meeting to be an accurate reflection of the matters discussed previously.
It was discussed that the cooking lessons (which are to be run by SC and JL) need to be in the afternoon so that they don't impact on the children's learning time in the mornings. JB also offered to help. The risk assessments still need to be carried out and Health and Hygiene certificates for all three. The school will pay for this as the parents are helping the school. LS also pointed out that DBS checks need to be up to date.
ACTION: Risk assessments carried out for cooking
ACTION: SC, JL and JB to complete the online Health and Hygiene course.
ACTION: JB to apply for DBS

3 PARENT QUESTIONNAIRE RESPONSES
3.1 To share the analysis and comments from the recent parent questionnaire

LS shared the results from the questionnaire that was filled out at last week's parent's evenings. It was agreed that the results paint a good picture and reflect the improving views that parents have of the school. It was discussed that although the written questionnaires are good, we really need parents to fill in Parent View on the Ofsted website as this is what Ofsted will be interested in. It was suggested that a parent mail was sent out to inform parents that they need to go on and redo the questionnaire as the questions have changed recently. Many parents stated that they didn't realise that you could go back on and answer the questions again. It was decided that this needs to go on the newsletter each week to encourage parents to go on and redo the questionnaire.
Whilst talking about parent mail LM raised the fact that not all messages are sent out on parent mail. Recently her son's year group changed days that they were doing PE and the message to parents was put on Facebook. However, she does not have Facebook so only found out about the change by chance from another parent. It was agreed that ALL messages to parents needed to go out by Parent Mail.
ACTION: Send parent mail out to inform parents that they need to redo the Parent View questionnaire as the questions have changed.
ACTION: Make sure that ALL messages go out on Parent Mail

4 SRE – CONSULATATION ON THE NEW POLICY

4.1	To discuss changes to the new policy
<p>LS explained that there is new guidance on the teaching of SRE for September 2020. The relationships part of the subject will then become statutory but the sex education part is still down to the school's discretion. She explained that the school currently follow the Jigsaw scheme to teach PSHE and these areas are covered within the Relationships and Changing Me topics. Parents were shown the new requirements for schools when teaching Relationships. Parents read through each section and shared their views. It was felt that the new requirements were relevant for today's society, especially the introduction of online relationships.</p> <p>When the new SRE policy is updated it will be shared with all parents.</p> <p>ACTION: Update the schools SRE policy to include the changes necessary from September 2020.</p>	
5	THE NEW OFSTED FRAMEWORK
5.1	To share the intent of the School's curriculum
<p>LS shared the school's curriculum intent with the parents.</p>	
6	ANY OTHER BUSINESS
<p>No other business raised</p>	
7	DATE OF NEXT MEETING
<p>The next Parent Council meeting will take place on</p>	

ACTIONS SUMMARY	
1	Risk assessments carried out for cooking
2	SC, JL and JB to carry out the online Health and Hygiene course
3	JB to apply for DBS
4	LS to send parent mail out to inform parents that they need to redo the Parent View questionnaire as the questions have changed.
5	Office to make sure that all messages go out on parent mail, not just Facebook.
6	NB to update the SRE policy to include the changes for September 2020