



Harrow Lodge Primary School Parent Council Meeting Minutes

Meeting held on Thursday 27th September 2018 at 2:00pm

Present

School representatives:

Lynette Searle (HT), Michelle Browne (AHT)

Parent representatives:

Maxine Birch, Sarah Corless, Joanne Hallel, Serena Lee, Lisa Frensham, Naseer, Ahmad, Amanda Hayward, Joeleen Lefevre, Joanne Bone, Dil Singh, Jamie Kaur, Faiza Rind, Erica Ratty, Tina Young, Michelle Stanley, Sarah Corless

1. Welcome & Apologies

LS welcomed everybody to the meeting.

Apologies for absence were received from Katie Woodhead, Lorraine Watts, Laura, Morley

2. Minutes of previous meeting and matters arising

2.1 It was agreed by the Parent Council that the minutes were a true reflection of the meeting.

2.2 Meeting to be arranged to meet Sara Rider. Parents were asked what time would be the best to hold this. It was agreed that after school would be best.

2.3 Celebrating school results – the parent mail has been sent to the office but has not gone out yet.

2.4 Non-uniform day has already taken place this term to begin raising money for a school kit. LF suggested having people collecting monies at the school gates in the morning to encourage parents and children to contribute. It was suggested that this could be a job for the Head Boy and Head Girl.

2.4 3 Inset days added to the end of Summer term to allow parents to book cheaper holidays.

ACTION: LS

3. Role of the Chair/Vice Chair

3.1 The role of the chair was explained by LS. The possibility of a job share was discussed and agreed upon.

3.2 JH, DS, NA all agreed to share the role of chair. LS to share their emails with the rest of the parent council members so that they can forward any agenda items that they want added.

3.3 TY agreed to be the minute taker for further parent council meetings.

ACTION: LS

4. School Prayer

- 4.1 LS explained that the school prayer was well received at the parent forums and a good discussion took place. It has been agreed to go ahead with the school prayer and copies were handed out for council members to read. All agreed that the prayer was suitable to be introduced in the school.

5. PTA

- 5.1 LS explained that the posts are still in place from our current PTA so we are still compliant at the moment. Several applications have come in for the roles of chair, secretary and treasurer and a date for the AGM will be clarified soon. The hand over for the new appointed members will take place at this meeting.

- 5.2 The possibility of a fireworks display was discussed. LS explained that the PTA voted last year to not hold the annual firework display as Match Funding was not available and this would mean that the event would run at a loss to the PTA. MB explained that the cost of the display was around £1800. LS explained that the purpose of the night was to create a community event that would pull everyone together. She explained that we have now found Match Funding from a parent so the event should not run at a loss. AH raised the point that numbers for the event must not exceed 500 due to Health and Safety constraints. DS asked who normally marshalled at this event and AH explained that it was normally the teachers who did that. DS offered the use of his Security Services for this if we needed it. LS also explained that we had hoped to obtain an alcohol licence for the night as this would be way for us to make more money. NA offered to look into the type of licence we would need to obtain. JL agreed to do face painting along with MB and possibly one other parent. AH suggested contacting Fat Pizza to cater for the event and this will be looked into. LS and MB are meeting with current PTA members on Monday 1st Oct to discuss if this event is still a possibility.

ACTION: LS, MB & NA

6. Changes to Homework Policy

- 6.1 Parents explained that they had not heard any negative comments about the changes to the homework policy.
- 6.2 MB and JB asked how Mathletics homework was assigned as it seems as if different teachers are doing different things. LS explained that Mathletics homework is not compulsory, but reading and spelling homework is. It was suggested that a workshop be held for parents where Mathletics and Bug Club can be explained.

ACTION: MB

7. General Feedback on Changes being introduced

- 7.1 LS asked if there had been any feedback from the changes that had been made this term. MB mentioned that she had noticed that there is much less congestion at the front office in the morning due to the change in signing in late children.
- 7.2 LS explained that there had been a change to the Star of the Week assembly, where one assembly is now held for the whole school.
- 7.3 LS explained that we are changing the way that we deal with children's behaviour, adopting a more reflective approach. It was discussed how a more punitive approach was not working and the school is looking to get rid of the Red Card system altogether. Parents explained that they had not heard any comments about behaviour. Parents asked to be kept informed about how the new approach was working. TY asked LS is children are removed from class if they are disruptive? LS explained that they are removed and asked to work in a different class.

8. AOB

- 8.1 The issue of Threadworms was raised. Parents liked the letter that was sent out with information regarding this. MB requested that it would be helpful for parents if information could be sent out on all common infectious diseases e.g. chicken pox, as many first time parents don't know what to do and it can be distressing for them.
- 8.2 LS suggested having hand sanitisers in the classrooms for children to use when they return from the toilet. This would help stop the spread of infections and threadworms. Parents thought that this would be a good idea.
- 8.3 AH asked how the selection process worked for the posts of office in year 6. It had been brought to her attention that some children who were deemed as being badly behaved have been given posts. LS explained that all sorts of things were taken into account when choosing the children e.g. attitude to learning, behaviour, uniform etc. She explained that all children deserved a second chance. DS commented on the fact that 'good' children may be missed and this may encourage them to misbehave. MBr explained that some posts were termly posts and that there is opportunity for children to get a post next term. This has been explained to the children.

ACTION: LS & MB

9. Date of next meeting

The next meeting will be held on **Thursday 8th November** at 6 pm in the Meeting Room

8. Actions

Point	Action	Name
2.2	To arrange a parent meeting to meet Sara Rider early in September	Lynette Searle
2.3	To celebrate the schools good results on Facebook/school website.	Michelle Browne
3.2	To send email details of the newly elected chairs to all members	Lynette Searle
5.2	To meet with current PTA members to confirm firework night	Lynette Searle Michelle Browne
5.2	To look into the possibility of getting an alcohol licence for the firework display	Naseer Ahmed
6.2	To organise a workshop for parents on how to use Mathematics and Bug Club	Michelle Browne
8.1	To source parent information leaflets with regards to common infectious diseases	Michelle Browne
8.3	To introduce hand sanitisers in the classrooms	Lynette Searle