



Harrow Lodge Primary School Parent Council Meeting Minutes

Meeting held on Monday 2nd July 2018 at 6.30pm

Present

School representatives:

Una Connolly (HT), Lynette Searle (DHT), Michelle Browne (AHT)

Parent representatives:

Maxine Birch, Sarah Corless, Joanne Hallel, Serena Lee, Laura Morley

1. Welcome & Apologies

HT welcomed everybody to the meeting.

Apologies for absence were received from Katie Woodhead, Lisa Frensham, Michelle Stanley, Erica Ratty, Joeleen Lefevre

2. Minutes of previous meeting and matters arising

2.1 It was agreed by the Parent Council that the minutes were a true reflection of the meeting.

2.2 Parent Mail and Facebook reminders have gone out about the last order date for skirts and pinafores. The order was placed today.

2.3 Athletics and Bug Clun meetings have been planned for early in the Autumn Term.

2.4 A parent meeting to meet the new executive head teacher will be planned for early in September once she has taken up the post.

ACTION: LS

3. Role of the Chair

3.1 This item will be carried forward to next term as there are not enough parents present.

4. Results

4.1 The school is very pleased with results across the school.

Year 1 phonic screening is 92%, Year 2 Phonic screening is 97% which is likely to be well above national figures as last year's national figure was 81%.

UC explained that KS1 results are based on Teacher Assessment and the SAT tests are used to inform teacher's judgements. She explained that our results were externally moderated this year by the Local Authority and that they commented on the high standard of the work in books, especially that of the higher attaining children. She also explained that the moderators moved several of the children up to a higher level. The school will be informed of the KS2 results on 10th July. UC explained that parents in EYFS, Year 1, Year 2 and Year 6 will be informed of their children's results in the end of year reports.

SC suggested that we share our good results in Facebook in order to spread the word on how well the school and our children are doing. UC agreed that we

need to get the message out that we are a good school and our children are doing well.

ACTION: MB

5. Class Organisation

- 5.1 LS explained how the new classes are decided and the rationale behind The mixing of the children. SC said that she feels that mixing the children each year is good as it helps the children to develop good social skills. It was explained that all classes except the current Year 5 will be mixed for next year. MB asked how the mixed Year 2/3 class will be organised for playtimes and assemblies, in particular the Star of the Week assembly on Friday as this is currently separate for each Key Stage. LS explained that this will be thought about ready for September. New classes will be shared with parents before open evening (12th July) to give parents opportunity to meet their child's new teacher.
- 5.2 JH asked how the attendance figures were looking at the moment. LS explained that they are looking about the same and that punctuality and attendance is still an issue. LM felt that opening the gates early had helped in the morning.

6. How Partnership Learning is Supporting Us

- 6.1 UC explained that we officially converted to academy status on March 1st. Initially there was not much change in the school. However, we have had good school improvement support so far which has been very supportive. UC went to explain that Partnership Learning will be managing the installation of new toilet blocks in KS1 over the summer holidays.
- 6.2 LM asked whether the pavilion could be upgraded, which would benefit us when letting out the field at weekends. LS explained that there is not money in the budget to do this but there are possible opportunities for grants. However, applying for these are very time consuming and currently there is no-one free to do this.
- 6.3 SC asked if we have more control over the timing of holidays now that we are an academy. She raised the fact that this would allow parents to take their children on holiday at cheaper times which will help our attendance issue. LS explained how we are looking into the placing of the 4 inset days in order to help parents in this way. This will be discussed with Governors at the next meeting.

ACTION: LS

7. AOB

- 7.1 MB raised how well our children have been doing at recent sporting events. However, our children did not have a 'school kit' so it was difficult to know which children were competing from out school. She suggested that we need a school kit for children to use when they are competing on behalf of the school. This

would also raise the profile of the school in the community. UC suggested holding non-uniform days to raise money specifically for this. LM also suggested holding a cake sale.

ACTION: LS

8. **Date of next meeting**

The next meeting will be held on **Thursday 27th September** at 2 pm in Room 19

8. **Actions**

Point	Action	Name
2.4	To arrange a parent meeting to meet Sara Rider early in September	Lynette Searle
4.1	To celebrate the schools good results on Facebook/school website.	Michelle Browne
6.3	To look at the placement of 4 Inset days.	Lynette Searle
7.1	To organise non-uniform days in the Autumn term to raise money for a school sport kit.	Lynette Searle